

BLABY DISTRICT COUNCIL
SCHEDULE OF EXECUTIVE DECISIONS
DATE OF PUBLICATION: 27 February 2024

The schedule below indicates in bold decisions taken by the Executive including any appropriate date of enactment. There is a period of five working days between the publication date and the implementation date (see call-in procedure). Decisions exempt from call-in due to urgency are also identified. Executive Decisions also include Key Decisions made by (a) an Executive Member alone (not in force under the Constitution) or (b) an Officer in consultation with an Executive Member. In the case of (b) such decisions are published once made on the Council web site (www.blaby.gov.uk). Any Member of the Council wishing to request that a decision be called-in for review must deliver to Democratic Services and Governance Manager a signed request together with justification of the same by no later than the date identified in Column (f) below. Some reports or parts of reports may be recommended to Council and any such recommendation will be recorded on this schedule not in bold.

Under Part 4, Section 5 (Scrutiny Procedure Rules – including Call-In Procedure) of the Council's Constitution, the following items are exempt from the Council's Call-In rules:

- Dates and Times of Meetings
- Appointments to Outside Bodies
- Changes to the Cabinet Executive Delegation Scheme
- Decisions being considered after earlier Call-In
- Exemptions and exercise of delegated authority pursuant to Part 13 Section 3.1.2 and 3.1.3 of the Council's Constitution.
- Urgent Items not on the Forward Plan and received by Cabinet Executive

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)
Date of Decision or Recommendation to Council	Decision Maker	Report Title	Decision (those set out below in bold) / Recommendation to Council (those set out below not in bold)	Last date for Call-in	Date of Enactment	Call-in applicable?	Called-In?
26 February 2024	Cabinet Executive	Scrutiny Commission response to the Administrations 2024/25 Draft Budget Proposals	That Cabinet Executive considers the comments and recommendations of Scrutiny Commission in respect of the draft 2024/25 budget proposals before making final recommendations to Council. Reason: Scrutiny Commission has a mandate to examine the Administration's draft budget proposals and submit comments to Cabinet Executive which it is then obliged to consider before making its own final recommendations to Council on Budget proposals. All non- executive members may be involved in this process.	N/A	N/A	No	

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			Other options considered: No other options were considered. Budget scrutiny is a constitutional requirement.				

26 February 2024		Quarter 3 Budget Review 2023/24	<p>1. That the financial performance against the budget for the quarter ending 31st December 2023 be accepted.</p> <p>2. That the forecast contribution of £318,257 to General Fund balances be accepted.</p> <p>3. That the irrecoverable debts set out in paragraph 4.5 are authorised to be written off.</p> <p>Reasons:</p> <p>1. It is good practice that Members have oversight of the Council's financial performance at regular points during the financial year.</p> <p>2. To recognise movements in the call on reserves and balances to date, along with potential variances in establishment costs and key income streams that may arise between now and the end of the financial year.</p> <p>Other options considered:</p> <p>None.</p>	05/03/24	06/03/24	Yes	No
				05/03/24	06/03/24	Yes	No
				05/03/24	06/03/24	Yes	No

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26 February 2024	Cabinet Executive	Quarter 3 Capital Programme Review 2023/24	RECOMMENDATIONS TO COUNCIL				
	Council		1. That the report be accepted.	N/A	N/A	No	
			2. That the latest Capital Programme for 2023/24, totalling £11,760,992, be accepted.	N/A	N/A	No	
			Reasons:				
			1. To ensure that the Council has adequate resources in place to meet its capital expenditure commitments.				
			2. To reflect additions or other changes to the Capital Programme that have occurred in the 3rd quarter of the year.				
			Other options considered:				
			None				

26 February 2024	Cabinet Executive	5 Year Capital Programme 2024/25 to 2028/29	RECOMMENDATIONS TO COUNCIL				
	Council		1. That the 5 Year Capital Programme for 2024/25 to 2028/29 be approved.	N/A	N/A	No	
			2. That the application of capital resources of £3,826,900 for 2024/25, including a borrowing requirement of £1,665,938, be approved.	N/A	N/A	No	
			3. That the Capital Strategy 2024/25 to 2028/29 be approved.	N/A	N/A	No	

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			<p>Reasons:</p> <ol style="list-style-type: none"> To obtain approval for the proposed level of capital expenditure in 2024/25 and the suggested method of financing that expenditure. To provide a longer-term forecast of capital expenditure and financing requirements for the period 2024/25 to 2028/29. To ensure compliance with the Prudential Code. <p>Other options considered:</p> <p>None. It is important to produce a 5-year Capital Programme as a minimum requirement of the Capital Strategy, and that the programme aligns with the Council's Medium Term Financial Strategy.</p>				
26 February 2024	Cabinet Executive Council	Prudential Indicator & Treasury Management Strategy 2024/25	<p>RECOMMENDATIONS TO COUNCIL</p> <ol style="list-style-type: none"> That the capital prudential indicators and limits for 2024/25 to 2028/29 are approved. That the Treasury Management Strategy for 2024/25 and the treasury prudential indicators are approved. That the Investment Strategy for 2024/25 be approved. 	N/A N/A N/A	N/A N/A N/A	No No No	

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			<p>4. That the Minimum Revenue Provision (MRP) Statement for 2024/25 be approved.</p> <p>5. That delegated authority be granted to the Executive Director (Section 151), in consultation with the portfolio holder for Finance, Performance, and People, to decide whether to redeem its holding in the Lothbury Property Trust, or to transfer its investment to the proposed merger outlined at paragraph 4.3 of the report.</p> <p>Reasons:</p> <p>1. The Local Government Act 2003 and supporting regulations requires the Council to “have regard to” the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice to set Prudential and Treasury Indicators for the next three years to ensure that the Council’s capital investment plans are affordable, prudent, and sustainable.</p> <p>2. The Act requires the Council to set out its treasury strategy for borrowing and to prepare an Annual Investment Strategy. This covers the Council’s criteria for choosing investment counterparties and limiting exposure to the risk of loss.</p> <p>3. The Act also requires the Council to undertake an annual review of its policy for calculating the minimum revenue provision</p>	<p>N/A</p> <p>N/A</p>	<p>N/A]</p> <p>N/A</p>	<p>No</p> <p>No</p>	

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			<p>(MRP) for repayment of external debt.</p> <p>4. The timing of the proposed merger of the Lothbury Property Trust with an alternative property fund is such that the Council will only have a short window of opportunity to make its decision regarding the future of its property fund investment.</p> <p>Other options considered:</p> <p>None. The approval of the Treasury Management Strategy and prudential indicators is a statutory requirement.</p>				
26 February 2024		Schedule of Charges 2024/25	<p>That the Schedule of Charges for 2024/25 be approved.</p> <p>Reason:</p> <p>To ensure that the fees and charges for 2024/25 are formally set and approved.</p> <p>Other options considered:</p> <p>Not to review the fees and charges. However, it is considered appropriate that, where possible, charges should be set at a level necessary to achieve full cost recovery.</p>	05/03/24	06/03/24	Yes	No
26 February 2024		General Fund Budget Proposals 2024/25	<p>RECOMMENDATIONS TO COUNCIL</p> <p>1. To have regard to the comments of the Executive Director (Section 151 Officer) in paragraph 4.7 in respect of the</p>	N/A	N/A	No	

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			<p>requirements of the Local Government Finance Act 2003.</p> <p>2. That the 2024/25 General Fund Revenue Account net expenditure budget of £15.394m be approved.</p> <p>3. That delegated authority be given to the S151 Officer in consultation with the Portfolio Holder to make amendments to the Budget should it be necessary.</p> <p>Reasons:</p> <p>1. It is a requirement for the Cabinet Executive and Council to take into account the requirements of the Local Government Finance Act 2003 in relation to the robustness of the budget and the adequacy of reserves.</p> <p>2. Cabinet and Council are required to consider and approve the General Fund Revenue Account budget proposals in order to set the budget and Council Tax for the forthcoming financial year.</p> <p>3. Delegated authority is sought in order to make any amendments to the Budget should any new information become available following approval by full Council.</p> <p>Other options considered:</p> <p>None – The Council is required to set its</p>	<p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p>	<p>No</p> <p>No</p>	

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			by the other preceptors. Other options considered:				